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RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization ___TIM ALEXANDER FOR CONGRESS 2024_____

Internship Coordinator __ANNA ALEXANDER_____ Coordinator’s Phone / Email 609-338-1222
 ANNA@TIMALEXANDERFORCONGRESS.COM

Location of Main Office __Galloway, NJ_____ # of Summer 2024 Interns Accepted ___2_____

Where will the internship be done?

___ In the main office ___ Remotely (student works from home) __X___ Combo At-home & In-Office

Dates / Length of Summer 2024 Internship ___PRESENT TO FALL 2024_____ Required Hours/Week 10 -
 20_____

Is there some type of salary or stipend? ___N/A CURRENT POSSIBLE AFTER PRIMARY _____ If so, how much?

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

___RESUME WITH LETTER OF INTEREST WITH INTERVIEW

Intern work areas: Clerical __X__ Research __X__ Errands ___ Organizing __X__

Please explain the work that will be required of the intern: __COMMUNITY ORGANIZING, TOPIC RESEARCH AND DATA
 ENTRY_____

Will there be opportunities for the intern to observe:

Internal strategy sessions? _____ Legislative sessions? _____ Committee hearings? __X___

Is the intern expected to work evenings and weekends? If so, please explain.

___YES_____

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*