

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization Assemblyman ERIC PETERSON
Internship Coordinator Peggy Sweet Coordinator's Phone / Email (908) 238-1251 / asm.peterson@njleg.org
Location of Main Office 28 Center St, Clinton, NJ # of Summer 2024 Interns Accepted 1

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship MAY - August Required Hours/Week 180-200

Is there some type of salary or stipend? Yes - If so, how much? \$3,100 (Greater Meritan Workforce - Summer Program)

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

Resume -

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern:

Newsletter, research on legislation, letters, mail merge spreadsheet

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. _____

NO

Do you have any suggestions for the applicants? (Please use additional pages if necessary)